

PRIMARY REQUIREMENTS

- 1. Application letter from business (printed on business letterhead) – *when applicable*
- 2. Payment of prescribed amount (R320.00 Renewal / R670.00 Re-issue)
- 3. Original expired PSiRA/SOB certificates or Affidavit if lost
- 4. Annual Fees paid in full

FOR OFFICE USE ONLY

1. Purpose of the visit:	Collection of new certificate / reissue
2. Confirmation of business registration with PSIRA	YES / NO
3. Confirmation of Members, Directors or Owners' registration with PSIRA	YES / NO
4. Confirmation of business registration with CIPC and COID	YES / NO
5. Confirmation of Member, Directors, owner registration with CIPC	YES / NO
6. PSIRA fees paid in full	YES / NO
7. Total amount to be paid	R.320,00 / R.670,00

I have confirmed the above to be correct

<i>Name of PSIRA official:</i>	
<i>Signature:</i>	
<i>Date:</i>	